

Board of Directors Participation and Accountability Statement

As of November 2016 – Edited 2024

As a board member of the Chesapeake Down Syndrome Parent Group. DBA DSAMD, your leadership and service will greatly contribute to the success and well-being of this organization. Please read and sign the following agreement that sets forth the mutual expectations concerning your role as a Board member and DSAMD's role as an organization.

As a board member of the DSAMD, I understand that my duties and responsibilities include the following:

- a. Attend and participate in Board meetings and be available for phone and email consultation.*
- b. Serve on committee(s).
- c. Attend and volunteer at DSAMD events.
- d. Stay informed of policies and programs.
- e. Commit to the DSAMD's financial well-being by:
 - i. attending and financially supporting fundraising events;
 - ii. making an annual financial contribution or solicit donations on behalf of DSAMD.
- f. Promote the cause and the mission of the DSAMD by making presentations to organizations, businesses and personal contacts as appropriate for cultivating donors and support.
- g. Ensure that DSAMD stays in compliance with federal, state, and local laws and regulations.

Further, I understand that:

- h. I am fiscally and legally responsible, with the entire Board, for this organization.
- i. I am expected to participate respectfully and constructively in discussions and the decision-making process regarding the goals, policies and procedures of the organization.
- j. I will support and follow-through with the decisions made by the entire Board.

* Regular attendance at Board meetings is mandatory. The by-laws contain specific information about this requirement.

Name and Signature, Date

